



*South Dakota*

**BUREAU OF ADMINISTRATION**  
**OFFICE OF THE STATE ENGINEER**  
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Wednesday, June 01, 2016

To: OSE SOI Email Notification List

Re: Stanley J. Marshall Center Additions & Renovations  
South Dakota State University  
Brookings, South Dakota  
OSE# R0316--39X

The Office of the State Engineer, on behalf of South Dakota State University, is soliciting Statements of Interest from firms interested in providing professional architectural and engineering services for work related to renovations and additions to the Stanley J. Marshall Center in Brookings, South Dakota. Your firm has expressed interest in projects of this size and type in the Brookings area.

The scope of design services will entail architectural programming and schematic design services for the project referenced above. The Stanley J. Marshall Center is located on the east side of campus on Jackrabbit Ave. Any addition to the building will need to be designed to enhance the exterior aesthetics of the facility on the south and east elevations while creating functional space for athletic activities.

The expansion of the Stanley J. Marshall Center includes practice facilities for the women's basketball and volleyball teams, the men's basketball team, and the wrestling team. The addition is envisioned to house approximately 20,000 square feet of basketball and volleyball practice gymnasiums including 2 separate gyms, each with a full size basketball court and a shared volleyball court. The addition will also include approximately 7,000 square feet of practice space for the wrestling program. All competition, practice, training, support, academic, and administrative functions in the Stanley J. Marshall Center would be reviewed as part of the programming and concept development of this potential project.

The renovations will provide upgrades to Frost Arena for sports medicine, locker facilities, administrative areas, and event support space. Additional renovations are required to address items such as insufficient space for restrooms and concessions stands and building maintenance and repairs. Building maintenance and repair includes plumbing system upgrades, installation of a fire suppression system, electrical power upgrades, replacement of arena flooring, replacement of mezzanine flooring, ventilation modifications, and utilities upgrades.

Initial planning services shall include architectural programming and schematic design services. Perspective drawings of the exterior and interior will be required as part of the schematic design services. Conceptual design images of potential floor plans, elevations, perspectives shall be included in the scope of services. The project timetable may be suspended temporarily for private fundraising efforts to be completed once the schematic design services have been completed.

Firms desiring to be considered for providing professional services for this project should send a Statement of Interest that outlines their qualifications and experience for this project. Statements of Interest should include at a minimum:

- Specialized expertise, capabilities and technical competence in design of collegiate athletic competition and practice facilities. Provide similar detailed information for the primary designer of record, specialized consultants, and M/E/P consultants. General information for other design team sub-consultants shall be provided (e.g. civil engineers, structural engineers, etc.). Provide information on your proposed approach to ascertain the scope of the project, examine options, and provide architectural program and schematic designs that meets the program requirements and University design requirements. Provide project examples which illustrate your capabilities for designing and executing similar or related projects. Examples shall include a brief description of the project scope, the year work was completed, and the extent of consultant services provided. (25%)
- Resources and personnel available to perform the professional design services. Provide resumes of those who will be providing the professional services throughout the duration of the project, and what responsibilities each person will have in the proposed project. We request that the resumes emphasize the experience and role of the project designers and managers that will have primary responsibilities in design, programming, and interfacing with SDSU and Office of the State Engineer. Resumes shall include project examples that illustrate the broader background experience of the personnel and each individual's role in each project listed. (20%)
- Provide a description of your firm/team's methods for architectural programming, architectural schematic design, construction observation, assurance of systems operations, adherence to design requirements, and contract administration. (20%)
- Record of past performance, including price and cost data from previous projects, quality of work, ability to meet schedules, cost control, and contract administration. (15%)
- Ability and proven history to accommodate specialized project conditions (e.g. special use spaces, phasing restrictions, unusual sites, particular design or technology requirements). (10%)
- Availability to project locale. (5%)
- Familiarity with project locale. (5%)

A short list of three firms shall be selected by the Office of the State Engineer, members of SDSU Facilities and Services, and the South Dakota State University Athletics staff based upon the Statements of Interest. Once a short list is established, the selected firms will be required to interview before the Building Committee and the members of short list task force. Questions or requests for additional information about the project and the areas of work may be directed to, Leslie Olive, SDSU Campus Architect at the SDSU Office of Facilities & Services (p. 605-688-6251 or c. 605-691-3421), or to Kristi Honeywell at the Office of the State Engineer (p. 605-773-3466).

The Preliminary Facility Statement approved by the South Dakota Board of Regents and existing building plans are available upon request.

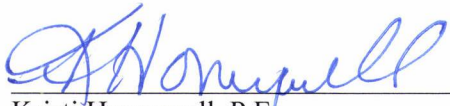


Copies of the Statement of Interest shall be submitted by recyclable hard copy and in digital format (pdf) by 5:00 pm CDT, June 22, 2016 as directed to each of the following:

Kristi Honeywell  
(4 hard copies, 1 CD/USB drive)  
Office of the State Engineer  
Hillsview Plaza  
3800 E Highway 34  
Pierre, SD 57501

Leslie Olive, RA  
(5 hard copies, 1 CD/USB drive)  
SDSU Facilities & Services  
Box 2150 FS 100  
Brookings, SD 57007

Thank you for your interest in this project. We look forward to your responses.

  
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Kristi Honeywell, P.E.  
State Engineer  
Office of the State Engineer

CC: Dean Kattelmann, SDSU  
Leslie Olive, SDSU  
Jonathan Meendering, SDSU  
Kristi Honeywell, OSE  
Project File